

DUBLIN SAN RAMON SERVICES DISTRICT
 7051 Dublin Blvd. ♦ Dublin, CA 94568 ♦ (925) 828-0515 ♦ www.dsrds.com
ENGINEERING DEPARTMENT

Residential / Commercial Developers
 (extending & expanding water & sewer pipelines)

| | <u>Date</u> |
|---|-------------|
| Annexation Completed | |
| Application for service submitted (including preliminary plans for water, sewer, and recycled water (District and Customer facilities)) | |
| General Terms and Conditions for Construction Permits received | |
| Obtain copy of <i>Recycled Water Use Guidelines</i> ² | |
| Obtain copy of District Standard Procedures, Specifications and Drawings | |
| Tentative Map/Draft Final Subdivision Map submitted for review | |
| Tentative Map/Draft Final Subdivision Map approved | |
| Parcel Map/Final Subdivision Map recorded | |
| District Water and/or Sewer and/or Recycled Water Improvement Plans submitted for review ¹ (<i>iterative</i>) | |
| Customer Owned Recycled Water Irrigation Plans (<i>iterative</i>) ² | |
| Customer Connection Drawings submitted for review (<i>iterative</i>) ² | |
| Performance Bond cost estimate submitted | |
| Performance Bond submitted | |
| Maintenance Bond submitted | |
| Certificate of Insurance naming DSRSD as additional insured submitted | |
| Grant of Easement, Legal Description, Plat Plan submitted (<i>if applicable</i>) | |
| Invoice Paid | |
| District Water and/or Sewer and/or Recycled Water Improvement Plans Approved | |
| Customer Owned Recycled Water Irrigation Plans Approved ² | |
| Customer Connection Drawings Approved ² | |
| Construction Permit received and signed | |
| Three (3) blue lines & Digitized Plans submitted | |
| District Inspector notified 24 hours prior to construction at (925) 828-0515 | |
| District Punch List completed | |
| (1) Full Size Blueline, (1) Half-Size, and Digitized Plans of Record Water and/or Sewer Improvement Plans submitted ² | |
| Letter of Request for Project Acceptance submitted | |
| Project Accepted by DSRSD Board of Directors | |
| Performance Bond Released | |
| Maintenance Bond Released | |

¹Per DSRSD Standard Procedures, Specifications, AND drawings, the District cost of reviewing the first two Improvement Plan submittals is considered covered by the standard plan checking fees. Additional Improvement Plan submittal reviews will be charged to the Developer on the basis of District hourly review time.

²Required for applicants in the recycled water use service area.

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Private Property Improvements

| On-site Private Property Only (work within private property only) | <u>Date</u> |
|--|-------------|
| Application for service submitted | |
| General Terms and Conditions for Construction Permits received | |
| Drawings showing water and/or sewer layout and scope of work submitted | |
| Customer Owned Recycled Water Irrigation and Potable Water Plans <i>(iterative)</i> ² | |
| Customer Connection Drawings submitted for review <i>(iterative)</i> ² | |
| Proof of General Comprehensive Liability Insurance submitted | |
| Invoice received/paid | |
| Connection and/or Construction Permit Received | |
| District Inspector notified at (925) 828-0515 | |
| District Inspector approval of work received | |

| Property Improvements with a tap into District pipeline | <u>Date</u> |
|--|-------------|
| Application for service submitted | |
| General Terms and Conditions for Construction Permits received | |
| Drawings showing water and/or sewer and/or recycled water layout and scope of work submitted | |
| Customer Owned Recycled Water Irrigation and Potable Water Plans <i>(iterative)</i> ² | |
| Customer Connection Drawings submitted for review <i>(iterative)</i> ² | |
| Certificate of Insurance naming DSRSD as additional insured submitted | |
| Performance Bond submitted | |
| Maintenance Bond submitted | |
| Invoice received/paid | |
| City encroachment permit obtained | |
| Connection and/or Construction Permit Received | |
| District Inspector notified at (925) 828-0515 | |
| District Inspector approval of work received | |
| Letter of Request for Project Acceptance submitted | |
| Project Accepted by DSRSD Board of Directors | |
| Performance Bond Released | |
| Maintenance Bond Released | |