



**Dublin San Ramon Services District**  
**7399 Johnson Drive, Pleasanton, CA 94588/Phone (925) 846-4565**  
**Operations Department - Clean Water Section**  
**RECYCLED WATER USE LICENSE**

License Effective Date: \_\_\_\_\_

**License #: 08-xxx**

In accordance with all terms and conditions of the Dublin San Ramon Services District's Recycled Water Use Guidelines, all District codes, ordinances, resolutions, policies, standards and with any and all applicable provisions of Federal and/or State laws or regulations as may currently exist, or may be amended or updated from time to time and any conditions specific to this site. Permission is hereby granted to:

**Site Location and Description:** \_\_\_\_\_

***Facility Information:***

Owner/Company: \_\_\_\_\_ Director/Manager: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

On-Site Supervisor: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Landscape Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_

Number of recycled water meters onsite: \_\_ Account Number(s): \_\_\_\_\_

Recycled water meter locations (cross streets, etc.): \_\_\_\_\_

Is potable water used onsite? \_\_ If so, please provide information about the use(s): \_\_\_\_\_

***Facility Estimated Water Requirements:***

<u>Landscape Irrigation Type</u>	<u>Area (Acres)</u>	<u>Average Demand (AF/YR)</u>	<u>Peak Demand (GPM)</u>
Home Owners Association:	_____	_____	_____
Park/Open Space:	_____	_____	_____
Streetscape/Median:	_____	_____	_____
School:	_____	_____	_____
Commercial:	_____	_____	_____

to use recycled water for the purpose of landscape irrigation at the site as shown on the customer connection drawing.

Recycled water customer understands all the conditions of this license and agrees to comply with all the conditions of this license. Failure to comply with the requirements of this license as well as DSRSD Recycled Water Use Guidelines and Requirements may be grounds for administrative action, license revocation, or disconnection of service.

The Licensee is hereby given authorization to use recycled water for landscape irrigation provided that:

- The Licensee prohibits cross-connections between the recycled water piping and potable water piping.
- All maintenance personnel are receiving education/training on a continuous basis, of the presence of recycled water, and the fact that it is not approved for drinking purposes.
- The use of recycled water for irrigation shall be performed during periods that minimize human contact. Spray irrigation is generally **prohibited between the hours of 7 a.m. to 9 p.m.**, or as may be identified on the customer connection drawing or specific approval by the Department of Health Services.
- Manual irrigation during the prohibited hours of 7 a.m. to 9 p.m. may be allowed, provided that qualified supervisory personnel are on-site to oversee the irrigation process and minimize human contact.
- The Licensee must monitor and maintain the system to minimize equipment and material failure. Broken sprinkler heads, leaks, unreliable valves, etc. should be repaired/replaced as soon as they become apparent.
- Submit a proposal for any changes to the onsite system for the District approval prior to construction, unless required on an emergency basis.
- Ensure that recycled water shall be applied at a rate that does not exceed the infiltration rate of the soil.
- Maintain records of repairs, system upgrades, types and quantities of materials utilized in the irrigation system, employee training records, and all applicable permit documents.
- Licensee shall perform routine inspections of their customer-owned recycled water facilities and are required to document one of these inspections **quarterly** on the Recycled Water Self-Monitoring Report and Facility Modification Log Form. All facility modifications must be documented on the log form section of this report. A recycled water self-monitoring report and log form has been included with this license for your use. Your completed Recycled Water Self-monitoring Report and Facilities Modification Log must be submitted **quarterly** to the Clean Water Section. These reports can be either faxed to (925) 462-0658 or mailed to the following address:

Dublin San Ramon Services District  
7399 Johnson Drive  
Pleasanton, CA 94588  
Attention: Clean Water Section

The quarter periods and report due dates are defined as follows:

Quarter 1: January 1 - March 31 ..... Report Due: April 5th  
Quarter 2: April 1 - June 30 ..... Report Due: July 5th  
Quarter 3: July 1 - September 30 ..... Report Due: October 5th  
Quarter 4: October 1 to December 31 ..... Report Due: January 5<sup>th</sup>

- The Licensee shall report to the Dublin San Ramon Services District's Clean Water Section, (925) 846-4565 of any **changes (permanent or temporary) to the On-Site Supervisor**, telephone number and documentation of his or her training.

- The Licensee is responsible for paying all fees associated with the issuance of the recycled water use license.
- The Licensee is subject to the attached Recycled Water Use License Conditions.
- The District will supply the signs and decals for installation by the Licensee.
- The Licensee is responsible for maintaining and replacing the damaged and/or missing signs, decals, stickers and labels as noted in Customer Connection Drawing.
- The Licensee shall supply and install the sign posts and fastening hardware in accordance with District standards.

**The District shall:**

- Have the right and responsibility to suspend or terminate recycled water service in the event that the above conditions are not being adhered to.
- Have the right to perform periodic inspections of the site to assure compliance.
- Have the right to perform cross-connection control shut down test that may entail the shutdown of the potable water system for approximately 4 – 8 hours.

**Protection of Public Health**

The District reserves the right to take any action necessary with respect to the operation of the Licensee’s recycled water system to safeguard the public health.

**Water Quality**

District reserves the right to provide the Licensee either recycled water or other non-potable water as may be in the District’s best interest. District warrants that water quality shall meet all State health requirements for irrigation purposes.

**Fee and Charges**

The Licensee shall pay bi-monthly user charges in accordance with the rates established by the District. The District shall periodically review the user charges and may make modifications as may be appropriate. The Licensee will be responsible for payment of all licensing and infraction fees.

**Period of Service**

District shall provide non-potable water for as long as the Licensee complies with all District requirements and for as long as the District may be permitted by regulatory agencies.

**On-Site Supervisor**

A person the customer or property owner has designated to be a liaison with the District. This person shall be available to the District at all times, shall have the authority to carry out any requirements of the District, and shall be responsible for the installation, operation and maintenance of the recycled water system and also prevention of potential hazards. This person is a representative of the property owner.

**Certification Statement/Signature Section**

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, and accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and/or disconnection of recycled water service.”

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Director/Manager (Print Name)

\_\_\_\_\_  
Signature of Director/Manager

\_\_\_\_\_  
Date

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IN WITNESS OF, the District hereby grants this license to the above company.

\_\_\_\_\_  
Dan Gallagher  
Operations Manager

\_\_\_\_\_  
Date