



Dublin San Ramon Services District
7399 Johnson Drive, Pleasanton, CA 94588
Phone (925) 846-4565 FAX (925) 462-0658
Operations Department – Clean Water Section
Recycled Water Use License Conditions

Monitoring and Reporting

- Licensee's self-monitoring reporting period is every three months as defined below. Self-monitoring Reports and Facilities Modification Log shall be submitted no later than five (5) working days after the end of the listed period.
- Licensee shall perform a **quarterly** inspection of their customer-owned recycled water facilities and file a Recycled Water Customer Self-monitoring Report and Log Form **quarterly**. The quarter periods are defined as follows:

Quarter 1: January 1 to March 31
Quarter 3: July 1 to September 30

Quarter 2: April 1 to June 30
Quarter 4: October 1 to December 31

Due dates for submission of reports are April 5th, July 5th, October 5th and January 5th.

- The frequency of monitoring and reporting may be adjusted by the District's Operations Department Clean Water Section as determined to be necessary to ensure compliance with recycled water use requirements.
- Licensee shall not knowingly make any false statement, representation record, report, plan or other document filed with Dublin San Ramon Services District.
- Licensee shall submit all monitoring reports to the Dublin San Ramon Services District at the following address: Dublin San Ramon Services District, 7399 Johnson Drive, Pleasanton, CA 94588, Attention: Clean Water Section.

Signatory Requirements

- All applications, reports, or information submitted to the Dublin San Ramon Services District must contain the following certification statement and be signed as required in Section (A) below:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, and accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and/or disconnection of recycled water service."

- A. By the On-site Supervisor or owner/property manager of the site. For the purpose of this paragraph, on-site supervisor means:

A person the customer or property owner has designated to be a liaison with the District. This person shall be available to the District at all times, shall have the authority to carry out any requirements of the District, and shall be responsible for the installation, operation and maintenance of the recycled water system and also prevention of potential hazards. This person is a representative of the property owner.

Accidental Discharge Reports

- The General Water Reuse Requirements states the following, “The incidental discharge of recycled water to the waters of the State shall not unreasonably affect present and anticipated beneficial uses of water, and not result in water quality less than that prescribed in water quality control plans or policies.”
- The licensee must make every effort to contain the unauthorized discharge of recycled water prior to discharge to the storm drains.
- The licensee shall notify the Dublin San Ramon Services District at (925) 846-4565 and, depending on the location of discharge, the City of Dublin Clean Water Program at (925) 833-6630, or the City of San Ramon and Contra Costa County Watershed Management Planning Specialist at (925) 313-2285 or (925) 313-2000 immediately upon the occurrence of a significant accidental discharge of recycled water to the city storm drain system. Following the oral report, a written report must be submitted to the District within three days. The written report must include location of discharge, date and time thereof, volume of discharge, and corrective actions taken to stop the discharge. Submit the written report to the Clean Water Section, 7399 Johnson Drive, Pleasanton, CA 94588.

Right of Entry and Inspection

- The District shall have the right to inspect the recycled water facilities of the licensee to ascertain whether all requirements are being complied with.
- Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with their security guards so that upon presentation of suitable identification, personnel from the District will be permitted to enter without delay, for the purpose of performing their specific responsibilities.

Retention of Records

- The licensee shall retain records of repairs, system upgrades, types and quantities of materials utilized in the irrigation system, employee training records, recycled water weekly inspection reports, and all applicable permit documents for a period of three (3) years.

License Modifications

- The terms and conditions of this license may be subject to modifications by the District during the term of this license as limitations or requirements identified in the Recycled Water Use Guidelines, District Code, ordinances, resolutions, and policies are modified or other just cause exists.

Duty of Comply

- Licensee shall abide by all applicable provisions of the District Recycled Water Use Guidelines, Codes, ordinance, any other local, State or Federal regulations or codes and the conditions of this license.

Revocation of License

- Any user who violates the conditions of this license or applicable State and Federal regulations, is subject to having his recycled water use license revoked.

Enforcement – Penalty

- A violation of any of the provisions of this license shall be considered an infraction. A violator shall be liable to the District for any expenses accrued by reason of such violations.

Termination of Service

- In the interest of protecting public health, if any time during operation of the recycled water system, real or potential hazards are evidenced, such as cross-connections with the potable system, improper tagging, signing, or marking, or unapproved/prohibited uses, the District reserves the right and has the authority to immediately terminate, without notice, recycled water service to any customer.